Mendip Green Primary School
PRIVACY NOTICE
for
Pupils in Schools, Alternative Provision and Pupil Referral Units
and Children in Early Years Settings

Privacy Notice - Data Protection Act 1998

We Mendip Green Primary School are a data controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data and use it to:

- Support your teaching and learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well Mendip Green School is doing.

This information includes your contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs and relevant medical information

For more information about young peoples' services, please go to the Directgov Young People page at *www.direct.gov.uk/en/YoungPeople/index.htm* .

We will not give information about you to anyone outside the school without your consent unless the law and our rules allow us to.

We are required by law to pass some information about you to the Local Authority and the Department for Education (DfE)

If you want to see a copy of the information about you that we hold and/or share, please contact our school administrator on 01934 513791.

If you require more information about how the Local Authority (LA) and/or DfE store and use your information, then please go to the following websites:

www.northsomerset.gov.uk/education/schools/pages/schools.aspx

and

http://www.education.gov.uk/researchandstatistics/datatdatam/b00212337/datause

If you are unable to access these websites we can send you a copy of this information. Please contact the LA or DfE as follows:

If you want to see a copy of the information we hold and share about you then please contact data.protection@n-somerset.gov.uk – Data Protection Officer, North Somerset Council, Town Hall, Walliscote Grove Road, Weston-super-Mare, BS23 1UJ

Public Communications Unit, Department for Education
Sanctuary Buildings, Great Smith Street, London
SW1P 3BT
Website: www.education.gov.uk
email: http://www.education.gov.uk/help/contactus
Telephone: 0370 000 2288